



## MALAYSIAN BULK CARRIERS BERHAD

Registration No. 198801008597 (175953-W)

### NOTICE OF ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT** the Thirty-Fourth Annual General Meeting ("34<sup>th</sup> AGM") of Malaysian Bulk Carriers Berhad ("MBC" or "the Company") will be conducted on a virtual basis through live streaming from the broadcast venue at Level 12, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia ("Broadcast Venue") on Thursday, 15 June 2023 at 10.00 a.m. for the following purposes:

### AGENDA

#### AS ORDINARY BUSINESS

- |     |  |   |
|-----|--|---|
| 1.  | To receive the Audited Financial Statements for the financial year ended 31 December 2022 ("FY2022") together with the Reports of the Directors and the Auditors thereon.            | <b>Please refer to Explanatory Note 1</b> |
| 2.  | To approve payment of Directors' fees of RM495,659 for the FY2022.   | <b>Ordinary Resolution 1</b>              |
| 3.  | To approve payment of meeting allowances to the Directors up to an amount of RM100,000 for the period from 1 July 2023 to 30 June 2024.  | <b>Ordinary Resolution 2</b>              |
| 4.  | To re-elect Mr Yeoh Khoon Cheng who is retiring by rotation pursuant to Article 121 of the Constitution of the Company.  | <b>Ordinary Resolution 3</b>              |
| 5.  | To re-elect the following Directors who are retiring pursuant to Article 128 of the Constitution of the Company:   |   |
| 5.1 | Mr Lin JunLiang, Troy  | <b>Ordinary Resolution 4</b>              |
| 5.2 | Mr Ooi Teik Huat   | <b>Ordinary Resolution 5</b>              |
| 6.  | The External Auditors, Messrs Ernst & Young PLT had expressed their intention to retire and are not seeking re-appointment subsequent to the conclusion of the 34 <sup>th</sup> AGM. |   |

#### AS SPECIAL BUSINESS

To consider, and if thought fit, to pass the following resolutions:

- |    |   |                              |
|----|---|------------------------------|
| 7. | <b>PROPOSED AUTHORITY TO ALLOT AND ISSUE SHARES BY DIRECTORS PURSUANT TO SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016</b> | <b>Ordinary Resolution 6</b> |
|----|---|------------------------------|

"THAT pursuant to Sections 75 and 76 of the Companies Act 2016 ("Act"), the Directors be and are hereby authorised to allot and issue shares in the Company from time to time until the conclusion of the next Annual General Meeting ("AGM") and upon such terms and conditions and for such purposes as the Directors may in their absolute discretion deem fit provided that the aggregate number of shares to be issued pursuant to this resolution does not exceed ten per centum (10%) of the total number of issued shares of the Company for the time being, subject always to the approval of all relevant regulatory authorities, if required, being obtained for such allotment and issuance.

THAT in connection with the above, pursuant to Section 85 of the Act and Article 26 of the Constitution of the Company, the shareholders do hereby waive the statutory pre-emptive rights of the offered shares in proportion of their holdings at such price and at such terms to be offered arising from any issuance of new shares above by the Company.

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AND THAT the new shares to be issued shall, upon allotment and issuance, rank equally in all respects with the existing shares of the Company, save and except that they shall not be entitled to any dividends, rights, allotments and/or any other forms of distribution that which may be declared, made or paid before the date of allotment of such new shares.”

8. **PROPOSED NEW SHAREHOLDERS’ MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE (“PROPOSED SHAREHOLDERS’ MANDATE”)**

**Ordinary  
Resolution 7**

“THAT subject to Paragraph 10.09 of the Main Market Listing Requirement of Bursa Malaysia Securities Berhad, the Company and its subsidiaries (“Group”) be and are hereby authorised to enter into recurrent related party transactions of a revenue or trading nature with the Related Parties as set out in Section 2.4 of the Circular to Shareholders dated 29 April 2023, PROVIDED THAT such transactions are necessary for the Group’s day-to-day operations and are in the ordinary course of business of the Group and at arm’s length basis and on normal commercial terms which are not more favourable to the related parties than those generally available to the public and are not to the detriment of the minority shareholders of the Company;

THAT such approval shall continue to be in force until:-

- (i) the conclusion of the next AGM of the Company following the general meeting at which this Ordinary Resolution shall be passed, at which time it will lapse, unless by a resolution passed at the general meeting, the authority conferred by this resolution is renewed;
- (ii) the expiration of the period within which the next AGM of the Company after the date it is required to be held pursuant to Section 340(2) of the Act (but shall not extend to such extensions as may be allowed pursuant to Section 340(4) of the Act); or
- (iii) revoked or varied by resolution passed by the shareholders of the Company at a general meeting,

whichever is earlier;

AND THAT the Directors of the Company and its subsidiaries be and are hereby authorised to complete and do all such acts and things as they may consider expedient or necessary to give effect to the Proposed New Shareholders’ Mandate as authorised by this Ordinary Resolution.”

9. To transact any other business for which due notice shall have been given.

### **BY ORDER OF THE BOARD**

Tai Yit Chan (MAICSA 7009143)(SSM PC No.: 202008001023)  
Tan Ai Ning (MAICSA 7015852)(SSM PC No.: 202008000067)  
Company Secretaries

29 April 2023  
Selangor Darul Ehsan

# Notice of 34<sup>th</sup> Annual General Meeting

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### NOTES

1. The 34<sup>th</sup> AGM will be conducted on a virtual basis through live streaming and online remote voting using the Remote Participation and Electronic Voting ("RPEV") facilities to be provided by Company's Share Registrar, Boardroom Share Registrars Sdn Bhd at <https://meeting.boardroomlimited.my>. Please follow the procedures provided in the Administrative Guide for the 34<sup>th</sup> AGM in order to register, participate and vote remotely via the RPEV facilities.

Please refer to the **Administrative Guide for Shareholders for the 34<sup>th</sup> AGM** on the procedures to register, participate and vote remotely via the RPEV facilities.

2. The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Act which requires the Chairman of the Meeting to be present at the main venue of the AGM. Members/proxies/corporate representatives are not allowed to physically present nor admitted at the Broadcast Venue on the day of the 34<sup>th</sup> AGM.
3. Pursuant to Paragraph 8.29(A) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the 34<sup>th</sup> AGM will be conducted by poll rather than a show of hands. Poll Administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll respectively.
4. A member of the Company entitled to attend and vote at the 34<sup>th</sup> AGM is entitled to appoint not more than two (2) proxies to attend and vote instead of him/her. Where a member appoints two (2) proxies to attend the same meeting, the member shall specify the proportion of his/her shareholdings to be represented by each proxy. A proxy may but need not be a member of the Company.
5. Where a member is an authorised nominee, it may appoint at least one proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
6. Where a member is an exempt authorised nominee which holds shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
7. The instrument appointing a proxy shall be in writing under the hand of the appointor or his/her attorney duly authorised and in the case of corporation, shall be either under seal or under the hand of an officer or attorney duly authorised.
8. The Form of Proxy or the Power of Attorney or other authority, if any, under which it is signed or a notarially certified copy of that power of authority shall be deposited at the Share Registrar's office of the Company, Boardroom Share Registrars Sdn Bhd at 11<sup>th</sup> Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia not less than forty eight (48) hours before the time for holding the virtual AGM or any adjournment thereof, failing which, the instrument of proxy shall not be treated as valid.

Alternatively, the Form of Proxy can be electronically submitted via Boardroom Share Registrars' website, Boardroom Smart Investor Online Portal at <https://investor.boardroomlimited.com> . Please refer to the Administrative Guide for Shareholders for further information on electronic submission

9. The appointment of the proxy(ies) will be **INVALID** if the Proxy Form / e-Proxy Form is not completed correctly in accordance with the instructions stated in the form.
10. In respect of deposited securities, only members whose names appear on the Record of Depositors on Friday, 9 June 2023 (General Meeting Record of Depositors) shall be eligible to attend the virtual meeting or appoint proxy(ies) to attend and/or vote on his/her behalf.

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### MODE OF COMMUNICATION

Prior to the 34<sup>th</sup> AGM, shareholders may via Boardroom Smart Investor Online Portal at <https://investor.boardroomlimited.com>, and proxies/corporate representatives may via [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com), submit questions relating to resolutions to the Board of Directors, not later than Tuesday, 13 June 2023 at 10.00 a.m. Alternatively, members/proxies/corporate representatives may via real time submission of typed texts via RPEV facilities during the live streaming of the 34<sup>th</sup> AGM as the primary mode of communication.

### EXPLANATORY NOTES

#### 1. Audited Financial Statements

This Agenda item is meant for discussion only as the provision of Section 340(1)(a) of the Act does not require a formal approval of the shareholders. Hence, this item is not put forward for voting.

#### 2. Payment of Directors' fees

Payment of Directors' fees under Section 230(1) of the Act provides amongst others, that the Directors' fees payable to the Directors of the Company and its subsidiaries shall be approved at a general meeting.

Details of the Directors' fees for the FY2022 are set out in the Corporate Governance Statement of this Annual Report and Corporate Governance Report 2022.

#### 3. Payment of Meeting Allowances

The Company has considered various factors in determining the estimated total amount of meeting allowances, which includes the number of scheduled and special meetings for the Board, Board Committees and based on the current number of Directors as well as provisional sum as a contingency for future appointment on the Board and increase in the number of Board and Board Committees meetings.

#### 4. Re-election of Directors

The profiles of the Directors who are standing for re-election under item 4 and 5 of this Agenda are set out in the Board of Directors' profile of the Annual Report 2022.

The Board has through the Nomination and Remuneration Committee ("NRC"), considered the evaluation of the Directors and concurred that they have met the criteria as prescribed by paragraph 2.20A of the Main Market Listing Requirements ("MMLR") of Bursa Securities on character, experience, integrity, competence and time commitment to effectively discharge their roles as Directors. In addition, the NRC has also conducted an assessment on the fitness and propriety of the retiring directors including the review of their fit and proper declarations and results of their background checks in accordance with the Fit & Proper Policy. The said retiring directors have abstained from deliberations and decision on their own eligibility and suitability to stand for re-election.

Based on the recommendation of the NRC, the Board is satisfied with the performance and contribution of the following Directors and supports the re-election based on the following justifications:

##### (a) Re-election of Mr Yeoh Khoon Cheng as Independent Non-Executive Director

Mr Yeoh Khoon Cheng fulfills the requirement of independence set out in the MMLR of Bursa Securities as well as the prescribed criteria under the Malaysian Code on Corporate Governance ("MCCG 2021"). As Chairman of the Audit and Risk Management Committee, he demonstrated sound leadership in assisting the Board in fulfilling its fiduciary duties and responsibilities on the integrity of the Group's financial reporting and its audit processes. He exercised due care and carried out his professional duties proficiently during his tenure as an Independent Non-Executive Director of the Company.

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### **(b) Re-election of Mr Lin JunLiang, Troy as Non-Independent Non-Executive Director**

In accordance with Article 128 of the Company's Constitution, a Director appointed by the Board shall hold office until the conclusion of the next AGM of the Company and shall then be eligible for re-election. Mr Lin JunLiang, Troy, who was appointed as a Director of the Company on 20 June 2022, retires pursuant to Article 128 of the Company's Constitution and being eligible, has offered himself for re-election at the 34<sup>th</sup> AGM.

Shareholders' approval is sought for the re-election of Mr Lin JunLiang, Troy under Ordinary Resolution 4. The profile of Mr Lin JunLiang, Troy is listed in the Profile of Directors section.

### **(c) Re-election of Mr Ooi Teik Huat as Executive Director**

In accordance with Article 128 of the Company's Constitution, a Director appointed by the Board shall hold office until the conclusion of the next AGM of the Company and shall then be eligible for re-election. Mr Ooi Teik Huat, who was appointed as a Director of the Company on 13 January 2023, retires pursuant to Article 128 of the Company's Constitution and being eligible, has offered himself for re-election at the 34<sup>th</sup> AGM.

Shareholders' approval is sought for the re-election of Mr Ooi Teik Huat under Ordinary Resolution 5. The profile of Mr Ooi Teik Huat is listed in the Profile of Directors section.

## **5. Non-Reappointment of External Auditors**

The External Auditors, Messrs Ernst & Young PLT had expressed that they are not seeking re-appointment as External Auditors of the Company subsequent to the conclusion of this AGM. There were no disagreements with the outgoing External Auditors on accounting treatments within the last 12 months. The Company has commenced efforts to identify suitable candidate and will seek to appoint new auditors in place of Messrs Ernst & Young PLT as soon as practicable. With regard to the request of professional clearance in accordance with Section 320 By-Law of the Malaysia Institute of Accountants from the outgoing External Auditors, the succeeding auditors will refer to them prior their appointment. Upon which, the Board of Directors will then appoint new Auditors in compliance with Section 264(5) of the Companies Act 2016. The Company will make further announcement in due course.

## **6. Proposed Authority to allot and issue shares pursuant to Sections 75 and 76 of the Act**

The proposed Ordinary Resolution 6, if passed, serves as a measure to meet the Company's immediate working capital needs in the short term without relying on conventional debt financing which will result in higher finance cost to be incurred for the purpose of funding investment project(s), working capital and/or acquisitions. This authority, unless revoked or varied by the Company at a general meeting, will expire at the conclusion of the next AGM of the Company.

The waiver of pre-emptive rights pursuant to Section 85 of the Act and Article 26 of the Constitution will allow the Directors of the Company to issue new shares of the Company which rank equally to existing issued shares of the Company, to any person without having to offer the new shares to all existing shareholders of the Company prior to issuance of new shares in the Company under the General Mandate.

As at the date of this Notice, there was no new shares issued pursuant to the mandate granted to the Directors of the Company at the previous AGM held on 30 May 2022 and which will lapse at the conclusion of the 34<sup>th</sup> AGM. If there should be a decision to issue new shares after the general mandate is obtained, the Company will make an announcement in respect thereof.

## **7. Proposed Shareholders' Mandate**

The proposed Ordinary Resolution 7, if passed, will empower the Group to enter into recurrent related party transactions of a revenue or trading nature with the Related Parties as set out in Section 2.4 of the Circular to Shareholders dated 29 April 2023, which are necessary for the Group's day-to-day operations and/or in the ordinary course of business of the Group on normal commercial terms and to facilitate the conduct of the Group's business in a timely manner. Details of the Proposed Shareholders' Mandate are set out in the Circular to Shareholders dated 29 April 2023.

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### **PERSONAL DATA PRIVACY**

By submitting an instrument appointing proxy(ies) and/or representative(s) to attend, participate and vote at the 34<sup>th</sup> AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the 34<sup>th</sup> AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 34<sup>th</sup> AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.



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### ADMINISTRATIVE GUIDE FOR SHAREHOLDERS

MEETING : **34TH ANNUAL GENERAL MEETING**  
DATE : Thursday, 15 June 2023  
TIME : 10.00 a.m. (Malaysia time)  
BROADCAST VENUE : Level 12, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia

Meeting platform : <https://meeting.boardroomlimited.my> ("Virtual Meeting Portal")

Mode of communication : 1) You may type your question(s) in the meeting platform. The Messaging window facility will open concurrently with the Virtual Meeting Portal one (1) hour before the scheduled commencement of the AGM, i.e. from **9.00 a.m. on Thursday, 15 June 2023**.

2) You may submit questions relating to the agenda items of the 34th Annual General Meeting ("AGM") in advance via Boardroom's website at <https://investor.boardroomlimited.com>, commencing from 29 April 2023 and in any event no later than **Tuesday, 13 June 2023 at 10.00 a.m.**

For further details on the mode of communication, please refer to note 5 of this Administrative Guide.

#### 1. Virtual Annual General Meeting

As part of our continuing safety and precautionary measures, the Company ("MBC") will conduct its 34th Annual General Meeting ("34th AGM" or "AGM") entirely via live streaming and online remote voting using remote participation and electronic voting ("RPEV") facilities.

The Broadcast Venue is limited to essential individuals required to be physically present at the venue to organise and conduct the virtual AGM of the Company.

Shareholders are invited to participate and vote at the forthcoming AGM via Boardroom Share Registrars Sdn. Bhd.'s meeting platform at <https://meeting.boardroomlimited.my>. **NO SHAREHOLDERS/PROXIES/CORPORATE REPRESENTATIVES** should be physically present at or admitted to the Broadcast Venue on the day of the AGM.

#### 2. Entitlement to participate and vote at the AGM

Only a depositor whose name appears on the Record of Depositors of the Company as at Friday, 9 June 2023 shall be eligible to participate in the AGM or appoint proxy(ies) or corporate representative(s) to participate and vote on his/her behalf.

As the AGM is a virtual meeting, a shareholder entitled to attend and vote at the Meeting may appoint the Chairman of the Meeting as his/her proxy to attend and vote in his/her stead, and indicate his/her voting instructions in the Proxy Form.

### 3. Voting Procedure – Poll Voting

- i. Voting at the AGM will be conducted by poll in accordance with Paragraph 8.29A of the Bursa Malaysia Securities Berhad Main Market Listing Requirements.
- ii. The Company has appointed Boardroom Share Registrars Sdn. Bhd. (“Boardroom”) as poll administrator to conduct the poll by way of electronic voting (“e-Voting”), and independent scrutineers (“Scrutineers”) will be appointed to verify the results of the poll.
- iii. For the purposes of this AGM, e-Voting may be carried out via personal smart mobile phones, tablets, personal computers or laptops.
- iv. There are two (2) methods for members and proxies who wish to use their personal voting device to vote. The methods are :
  - (a) Use QR Scanner Code given in the email to you; or
  - (b) access via the website URL : <https://meeting.boardroomlimited.my>
- v. Please note that polling will only commence after announcement by the Chairman of poll opening and until such time the Chairman announces closure of the poll. The poll result report will be verified by the Scrutineers, and the results announced thereafter. The Chairman will declare whether the resolutions put to vote are duly passed.
- vi. You must ensure that you are connected to the internet at all times in order to participate and vote remotely when the AGM has commenced. It is therefore your responsibility to ensure that connectivity for the duration of the AGM is maintained. Kindly note that the quality of the connectivity to the Virtual Meeting Portal for the live webcast and remote online voting is dependent on the bandwidth and stability of the internet connection at remote participants’ locations.

### 4. RPEV facilities

- i. The RPEV facilities are available to **(i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees.**
- ii. If you wish to participate in the meeting, you will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.
- iii. Kindly follow the steps below on how to request for your login ID and password.

#### **Step 1 – Register online with Boardroom Smart Investor Portal (“BSIP”) (for first time registration only)**

*[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 – Submit Request for Remote Participation User ID and Password.]*

- Access the website : <https://investor.boardroomlimited.com>
- Click **<<Register>>** to sign up as a user.
- Please select the account type i.e. sign up as “Shareholder” or “Corporate Holder”.
- Complete registration with all required information and upload a softcopy of your or representative’s MyKad (front and back) (for Malaysian), or passport (for foreigner) in JPEG, PNG or PDF format (as the case maybe).
- For corporate holder, kindly attach the authorisation letter as well (template available).
- Please enter a valid email address, mobile number and password. Click **<<Sign Up>>**.
- You will receive an email from Boardroom for email address verification. Click **<<Verify E-mail Address>>** to proceed with the registration.
- Once your email address is verified, you will be re-directed to the BSIP Online for verification of your mobile number. Click **<<Request OTP Code>>** and an OTP code will be sent to the registered mobile number. Click **<<Enter>>** to enter the OTP code to complete the process.



- An email will be sent to you within one (1) business day informing you on the approval of your BSIP account. You can login to the BSIP at <https://investor.boardroomlimited.com> with the email address and password that you have provided during the registration to proceed with the next step.

**\*Check if your email address is keyed in correctly.**

**\*Remember the password that you have keyed in.**

## **Step 2 – Submit Request for Remote Participation User ID and Password**

*[Note: Registration for remote access will open on 29 April 2023.]*

### **Individual/ Corporate Members**

- Login to <https://investor.boardroomlimited.com> using your User ID and Password given above.
- Select <<MEETING EVENT(S)>> from the main menu and select the correct Corporate Event <<MALAYSIAN BULK CARRIERS BERHAD THIRTY-FOURTH (34TH) ANNUAL GENERAL MEETING>> from the list of Meeting Events and click <<Enter>>.
- Go to <<VIRTUAL>> and click on <<Register for RPEV>>.
- Tick << I wish to register for Remote Participation and Electronic Voting (RPEV) and join the meeting virtually>> and enter your CDS Account Number.
- Read and agree to the General Terms & Conditions and click <<Register>>.

### **Appointment of Proxy**

- Login to <https://investor.boardroomlimited.com> using your User ID and Password given above.
- Select <<MEETING EVENT(S)>> from the main menu and select the correct Corporate Event <<MALAYSIAN BULK CARRIERS BERHAD THIRTY-FOURTH (34TH) ANNUAL GENERAL MEETING>> from the list of Meeting Events and click <<Enter>>.
- Click on <<Submit e-Proxy Form>>.
- For Corporate Shareholder, select the company(ies) you would like to represent  
*Note: if you wish to appoint more than one (1) company, please click the home button and select "Edit Profile" in order to add the company's name.*
- Enter your CDS Account Number and the number of securities held. Select your proxy - either the Chairperson of the Meeting or individual named proxy(ies).
- Read and accept the terms and conditions by clicking "**Next**".
- Enter the required particulars of your proxy(ies).
- Indicate your voting instructions - FOR, AGAINST or ABSTAIN, otherwise your proxy(ies) will decide your vote.
- Review and confirm your proxy(ies) appointment.
- Click "Submit".
- Download or print the e-Proxy form as acknowledgement.

### **Authorised Nominees and Exempt Authorised Nominees**

- Login to <https://investor.boardroomlimited.com> using your User ID and Password given above.
- Select <<MEETING EVENT(S)>> from the main menu and select the correct Corporate Event <<MALAYSIAN BULK CARRIERS BERHAD THIRTY-FOURTH (34TH) ANNUAL GENERAL MEETING>> from the list of Meeting Events and click <<Enter>>.
- Click on <<Submit e-Proxy Form>>.
- Select the company you would like to represent (if more than one).
- Proceed to download the file format for "**Submission of Proxy Form**".
- Prepare the file for the appointment of proxy(ies) by inserting the required data.
- Proceed to upload the duly completed proxy appointment file.
- Review and confirm your appointment and click "**Submit**".
- Download or print the e-Proxy form as acknowledgement.

*Note: if you are the authorised representative(s) for more than one (1) authorised nominee / exempt authorised corporate nominee / corporate shareholder, please click the home button and select "Edit Profile" in order to add the company's name.*

Corporate Shareholders/Authorised Nominees/ Exempt Authorised Nominees/Attorneys, you may also write to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) and provide the name of the shareholder, CDS account no. and the Certificate of Appointment of Corporate Representative or Proxy Form (as the case may be). A copy of MyKad or passport and a valid email address are required.

**\* Check the email address of Proxy or Corporate Representative is written down correctly.**

- a. You will receive a notification(s) from Boardroom that your request has been received and is being verified.
- b. Upon system verification of your registration against the **AGM Record of Depositors as at 9 June 2023**, you will receive an email from Boardroom either approving or rejecting your registration for remote participation.
- c. You will also receive your remote access User ID and Password along with the email from Boardroom if your registration is approved.
- d. If your registration is rejected, a rejection note will be provided to you via email.

**\* Please note that the closing date and time to submit your request is by Tuesday, 13 June 2023 at 10.00 a.m.**

### **Step 3 – Login to Virtual Meeting Portal**

*[Note: Please note that the quality of the connectivity to the Virtual Meeting Portal for the live webcast and remote online voting is highly dependent on the bandwidth and stability of the internet connectivity available at remote users' locations.]*

- a. The Virtual Meeting Portal will open for login one (1) hour before the scheduled commencement of the AGM, i.e. from **9.00 a.m. on Thursday, 15 June 2023**.
- b. Please follow the steps given to you in the email along with your remote access User ID and Password to login to the Virtual Meeting Portal (*Refer to Step 2(c) above*).
- c. The steps given will also guide you on how to view the live webcast, submit questions and vote.
- d. The live webcast will end and the Messaging window (for submission of questions) will be disabled once the Chairman announces the closure of the AGM.
- e. You can then logout from the Virtual Meeting Portal.

### **Note to users of the RPEV facilities :**

1. Should your application to join the meeting be approved, Boardroom will facilitate your participation in the live stream meeting and remote voting. Your login to the Virtual Meeting Portal on the day of meeting will indicate your presence at the virtual meeting.
2. If you encounter any issues with login, connecting to the live stream meeting or online voting, please call Boardroom at +603 7890 4700 or send an email to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) for assistance.

## **5. Mode of Communication**

Shareholders may submit questions relating to the agenda items of the AGM and/or the annual report in advance commencing from 29 April 2023 and in any event no later than 10.00 a.m., Tuesday, 13 June 2023 via Boardroom's website at <https://investor.boardroomlimited.com>, and select "SUBMIT QUESTION" to pose questions ("Pre-AGM Meeting Questions").

Alternatively, you may submit any questions for the Chairman/Board during the AGM using the Messaging window facility which will open concurrently with the Virtual Meeting Portal one (1) hour before the scheduled commencement of the AGM, i.e. from **9.00 a.m. on Thursday, 15 June 2023**.

The Chairman and management will respond to their best endeavours, questions submitted by shareholders which relate to the matters in the agenda of the AGM. Questions that are similar or on the same matter may be consolidated and answered together.

*Please note that no recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.*

**6. Lodgement of Proxy Form**

Please deposit your completed Proxy Form at the office of Boardroom Share Registrars Sdn. Bhd. at **11th Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia**, not less than forty-eight (48) hours before the time appointed for the holding of the AGM, i.e. not later than **Tuesday, 13 June 2023 at 10.00 a.m.**

Alternatively, the proxy appointment can also be lodged electronically via the BSIP at <https://investor.boardroomlimited.com> which is available to individual shareholders, not less than forty-eight (48) hours before the time appointed for the holding of the AGM, i.e. **Tuesday, 13 June 2023 at 10.00 a.m.** For further information, kindly refer to note (4) – “RPEV facilities” above.

The lodging of the Proxy Form will not preclude you from personally participating remotely and voting at the AGM should you subsequently wish to do so.

Should you wish to personally participate remotely in the AGM, kindly register your intention to do so via Boardroom’s website at <https://investor.boardroomlimited.com> (refer to note 4 - Steps 1 to 3 above). Please note that upon your registration to personally participate remotely in the AGM, any previous proxy appointment will be deemed revoked. Alternatively, please write in to [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) to revoke your earlier proxy appointment no later than **Tuesday, 13 June 2023 at 10.00 a.m.**

**7. Communication guidance**

Shareholders are also reminded to monitor the Company’s website and announcements for any changes to the AGM arrangements.

**8. No door gifts/vouchers**

No door gifts or e-vouchers will be distributed to shareholders/proxies who participate in the AGM.

**9. Enquiries**

Should you have any enquiry prior to the AGM or if you wish to request technical assistance to participate the AGM, please contact Boardroom during office hours (8.30 am to 5.30 pm) as follows :

**Boardroom Share Registrars Sdn. Bhd.**

|              |   |   |
|--------------|---|---|
| Address      | : | 11th Floor, Menara Symphony<br>No. 5, Jalan Prof. Khoo Kay Kim<br>Seksyen 13<br>46200 Petaling Jaya<br>Selangor Darul Ehsan |
| General line | : | +603 7890 4700  |
| Fax number   | : | +603 7890 4670  |
| Email        | : | <a href="mailto:bsr.helpdesk@boardroomlimited.com">bsr.helpdesk@boardroomlimited.com</a>                                    |